

King Lake Weir Project

Request for Proposals (RFP)

Overview:

Itasca County Soil and Water Conservation District (SWCD) is seeking proposals from qualified contractors to update a water control structure in Section 4, Balsam Township (T.58N, R.24W), Itasca County Minnesota. Notice is hereby given that sealed quotes will be received, opened, and read aloud in the Itasca Soil and Water Conservation District Conference Room, at 1895 W US Hwy 2 in the City of Grand Rapids, Minnesota, on Friday, December 3rd at Noon for the construction of the following described improvement, in accordance with the Plans and Specifications.

This project includes excavation/shaping above and below water, fencing installation in and out of the water, sub water surface inlet piping and cage installation, bank stabilization, vegetation re-establishment, and culvert end protection. The intent of this project is to reduce the damming of a water control weir, by beaver. This document and two design documents outline project requirements.

Design documents include:

- Kings Lake Weir Specs 9-27-19
CONSTRUCTION AND MATERIALS SPECIFICATIONS FOR KINGS LAKE WATER CONTROL STRUCTURE T58n-R24w-Sec 4
- Kings Lake Weir Design 11-7-19
KINGS LAKE WATER CONTROL STURCTURE

These documents are available for downloading at www.itascaswcd.org in the News and Announcements section at the bottom on the home page, or at the Itasca SWCD office upon appointment.

Award notification will be made by 4:30pm 12-23-21, including a contract. Within 14 calendar days of award notification and contract provided by the Itasca SWCD, the following items must be returned by the contractor; not meeting this deadline may forfeit bid offer:

- Complete contract.
- Proof of general liability and workers compensation insurance.
 - Minimum limits of Liability
 - \$1,500,000 – Per Occurrence
 - \$2,000,000 – Annual Aggregate
 - Worker's Compensation Insurance
 - Statutory Compensation Coverage
 - Coverage B – Employer's Liability with limits of not less than:
 - \$100,000 Bodily Injury by Disease per Employee
 - \$500,000 Bodily Injury by Disease Aggregate
 - \$100,000 Bodily Injury by Accident
- Cashier's check or certified check of five (5) percent of the amount of quote made payable to the Itasca SWCD, which amount will be forfeited to the Itasca SWCD as liquidated damages if the bidder, upon letting the contract to him, shall fail to enter into the contract let so.

If all conditions are met, final approved contract, and the green light to begin construction, will be provided to the contractor by 4:30pm Friday January 14th. The 5% down payment will be returned upon final approved completion of the contract.

Project Location & Access:

See attached maps for project location and access.

An Itasca County SWCD easement exists to access the SWCD owned weir, but the access road and property is privately owned. The project will be managed on-the-ground by Austin Steere with Itasca County SWCD, and public partner Technical Service Area (TSA) 8 engineering staff. Contact Austin with any question regarding the scope of work, to schedule visits, and with any contracting questions.

Location: 25699 Co Rd 338, Bovey, MN, 55709, about 22 miles north of Taconite, MN on County Rd. 338, access to the project area is through a private driveway indicated on the attached map.

Site Visit: If a contractor wants to visit the site before bidding, they may do so **after contacting** the project manager to inform the landowner. The site has not been staked as of the date of this Request for Quote.

Itasca SWCD Contact Information

Primary:

Austin Steere
Project Coordinator
Itasca County SWCD
1895 W. Hwy 2
Grand Rapids, MN 55744
(218) 999-4434 office
(218) 910-7652 mobile
austin.steere@itascaswcd.org

Secondary:

Andy Arens
District Manager
Itasca County SWCD
1895 W. Hwy 2
Grand Rapids, MN 55744
(218) 999-4431 office
(218) 910-7655 mobile
andy.arenas@itascaswcd.org

General Bid Information

Date Bids Due: All bids are due to Austin Steere on or before December 3rd, 2021 at Noon. If you decline to bid on the project a courtesy call or e-mail is appreciated.

Format for Bid: The final bid award will be based on the lump sum amount of all restoration items combined; however, we do request that the cost for each item be listed separately as some items may be eliminated given budget restraints. You may use the summary sheet at the end of this document to track itemized costs. **Include all mobilization, materials, or other fees as needed in your single quote amount.**

Depending on bids received, the fencing work may be offered as a separate contract. If you are only interested one of the two aspects, fencing only, or all items except fencing, only bid for the appropriate unit items on the bid sheet. If fencing is a separate contract, it will be installed after all other items are completed; alternate timelines and deadlines may be proposed in this case, if agreeable to contractors.

Also know that up to 250 person hours and 4-6 MN DNR Conservation Corp Minnesota (CCM) general labor employees are available, at no added cost to the contractor. The Mn DNR Conservation Corp and Itasca SWCD has ultimate authority in approving how CCM workers are utilized. Please indicate your

interest level in utilizing CCM staff during construction, on the bid sheet.

Bid vs. Final Cost: It is expected that bids will be complete and as accurate as possible. Contractors **will be held to the total dollar amount of their bid** unless there is a change in the scope of work. Final bills exceeding the bid amount, especially if in excess of the project budget, will be difficult to accommodate and may not be payable. Measurements in the plans are best estimates based on on-site surveys; however, actual volumes and/or measurements may vary slightly because of uneven terrain and the characteristics of natural landscapes. To the extent possible, project engineering has attempted to error on the high side of estimated volumes. Contractors should allow for flexibility in their cost margins if they are concerned regarding underestimated volumes. Bids must include any associated costs such as mobilization; extra costs will not be accepted if added later. The project manager must be contacted if unforeseen circumstances arise during construction that will require changes to the original designs. All changes must be approved by the project manager.

Bid Approval/Award: The winning bidder will be notified of the award by Itasca County SWCD. All other bidders will also be notified at the time of award. If all bids come in higher than the project budget, the project manager may choose from several options including negotiating a lower price with individual contractors, modifying the plan and rebidding it, or cancelling the project entirely.

Timeline for Project Completion: Project work needs to start as soon as possible and must be completed by June 24th, 2022.

The contractor must maintain contact with the project coordinator relative to a planned start date and give at least a one-week notice before starting work. Once started, the project should be completed as quickly as is reasonably possible to limit the duration of site disturbance and to reduce the chance that weather events might cause undesired project delays or damage at vulnerable stages.

If the project is not completed prior to the deadline due to contractor delays, dependent on grant extension, the project may be re-bid for the following season or awarded to an alternate contractor on the original bid.

Permits & Liabilities: The site manager will provide for any specific permissions or permits needed to do the work, should such issues arise. The contractor WILL be responsible for calling **Gopher State One Call** (1-800-252-1166) to identify any utilities **BEFORE** digging. The contractor is ultimately responsible for any liability resulting from damage by their equipment to any utilities. If the contractor or Gopher One identify any issues that would impact this project, the site manager must be informed immediately to help find a solution. The contractor is also liable for damage to any other property, infrastructure, or personal injury on site due to accident or negligence and must carry workers comp and general liability insurance, per previously stated limits.

Contractor Responsibilities:

- Work may begin as soon as possible and must be completed **by June 24th, 2022.**
- Contractor is responsible for furnishing all equipment, labor (less optional CCM staff), herbicide, supplies, transportation, fuel, and all other materials necessary for job completion as described within this request.
- **Contractor is responsible for contacting GopherOne for utility locations.**
- Equipment left on site must be secured and is the sole responsibility of the contractor.

- Clean up and remove all trash from the site.
- Work will be conducted in a manner that will minimize rutting, disturbance, or compaction of soil or sod and the spread of noxious and invasive species. Contractor will be responsible for repair of any rutting.
- SWCD payment will be made within 60 days of receipt of proper invoices and inspection of site for contract compliance, or by 7-31-2022, whichever comes first.

General Details

Equipment: Ultimately, it is the job of the contractor to decide what equipment to use in a given situation and to obtain a desired outcome. The contractor may sub-let any part of the project work if the contractor does not have the necessary equipment; however, all project costs must be included in the single, original bid. Payment will also only be made to award recipient.

Care should be taken to minimize the amount of rutting/gouging of the ground while working. The property owner has ultimate authority to deny access during wet periods.

All equipment needs to be free of noxious weed seeds. Equipment may be inspected before it is allowed to work on this project. Equipment is expected to arrive at the site clean and free of mud, vegetation, sticks, etc.

Elevations and Survey Benchmarks: Construction oversight assistance, surveying, and final approval will be provided by SWCD public partner TSA 8 engineering staff. Elevations for this project will be based on mean sea level survey shots taken with a survey grade GPS. The construction manager or their representative will place reference pins on site and label it prior to construction. Work areas will be staked and flagged. The project coordinator will be available for a pre-construction meeting to explain staking.

Approval and Payment:

Following project completion, lump sum check payment will be mailed within 60 days of TSA8 engineer sign off.

Itemized bid sheet on next page

Due to Austin Steere (autstin.steere@itascaswcd.org) by Dec 3rd, 2021 at Noon

Project Name: King Lake Wier Water Control Project

Contractor Name: <input type="text"/>	Email: <input type="text"/>	Cell No: <input type="text"/>
Address: <input type="text"/>	City/State/Zip Code: <input type="text"/>	Contractor Signature and date: <input type="text"/>

Line No.	Item	Quantity	Price per Unit	Total Price
2021	Mobilization	Lump Sum	1	
2105	Common Excavation	70 CY		
2472	Reinforced Steel Cage – Reinforcement Bar	415 Sq. Ft.		
2557	Reinforced Steel Cage – Chain Link Fence	415 Sq. Ft.		
2501	18" PVC Culvert	80 Lin. Ft.		
2501	18" PVC Culvert Cap	5 Each		
2557	Chain Link Fence	120 Lin. Ft.		
2557	Chain Link Fence- Pedestrian Gate	1 Each		
2573	Erosion Control Blanket Category 3 Natural	47 Sq. Yd		
2573	Flotation Silt Curtain- Type Light Duty	125 Lin. Ft.		
2575	Seeding	700 Sq. Ft.		
2575	Native Seed Mix- Along Road Edge	0.5 Pound		
	Bio D Block	30 Lin. Ft.		
	30" Rat Guard	1		
	CCM general labor assistance desired? Y or N	# of People / Hours?		Total Bid: